

Federal Republic of Nigeria

Federal Ministry of Education

Federal Secretariat, Phase III, Abuja

Invitation for Pre-qualification and Expression of Interest for the Execution of Some Critical Infrastructure in the Three New Federal Universities at Birnin Kebbi, Gashua and Gusau

The Federal Ministry of Education, Abuja wishes to undertake the development of some critical Infrastructure in the three new Federal Universities located in Birnin Kebbi, Kebbi State; Gashua, Yobe State and Gusau, Zamfara State. This is very necessary in order to fast track further development of the institutions. Funding for the projects would be from the Tertiary Education Trust Fund (TETFund).

(2) In compliance with-the Public Procurement Act, 2007 and in line with TETFund standing procedures, the Federal Ministry of Education, Abuja invites interested, competent, reputable and qualified Contractors & Consultants with relevant experience and good track records to submit documents necessary for consideration for the execution of these projects.

(3) Scope of Work

Category A (Works)

Lot No.	Project Title / Description	Location
W 1	Construction of Central Administration Building and Equipping	Birnin Kebbi, Gashua and Gusau.
W 2	Construction of Information and Communication Technology (ICT) Centre	Birnin Kebbi, Gashua and Gusau.
W 3	Construction of the Library Building	Birnin Kebbi, Gashua and Gusau.
W 4	Construction of 2 Nos. Faculty Buildings	Birnin Kebbi, Gashua and Gusau.

Category B (Consultancy Services)

Lot No.	Project Title/Description	Location	Timeframe for the Conduct of the
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		Assignment
C 1	Appointment of Consultants for the Preparation of preliminary documents, drawings and supervision of the Construction of Central Administration Building	Bimin Kebbi, Gashua and Gusau. Minimum of 12mths
C 2	Appointment of Consultants for the Preparation of preliminary documents, drawings and supervision of the Construction of Information and Communication Technology (ICT) Centre	Bimin Kebbi, Gashua and Gusau. Minimum of 12mths
C 3	Appointment of Consultants for the Preparation of preliminary documents, drawings and supervision of the Construction of the Library Building	Bimin Kebbi, Gashua and Gusau. Minimum of 12mths
C4	Appointment of Consultants for the Preparation of preliminary documents, drawings and supervision of the Construction of Faculty Buildings	Bimin Kebbi, Gashua and Gusau. Minimum of 12mths

(4a) Mandatory Requirements without which a Bidder shall be Disqualified from Further Participation:

Prospective bidders are required to submit the following documents:

- (i) Certificate of Incorporation/ Registration with Corporate Affairs Commission (CAC).
- (ii) Evidence of Certification of Compliance from PENCOM in accordance with the Pension Reform Act, 2004. No document from any PFA will be accepted.
- (iii) Evidence of Tax Clearance Certificates for the last three years (2012, 2013 & 2014) corresponding with declared turnover.
- (iv) Evidence of VAT Registration with TIN No.

- (v) Evidence of payment of training contributions to Industrial Training Fund (ITF) in compliance with the provisions of ITF Amendment Act 2011.
- (vi) Evidence of Certification by the Financial Reporting Council of Nigeria (FRCN).
- (vii) Evidence of payment of contributions to the National Social Insurance Training Fund (NSITF); and
- (viii) Submission of an Interim Registration Report (IRR) as evidence of registration on the National Database of Contractors Consultants and Service Providers in line with Section 5(h) and 6(1)(f) of the Public Procurement Act, 2007.

(4b) Other Requirements

- (vi) Company Audited Accounts for the last three years (2012, 2013 & 2014) showing annual turnover.
- (vii) Company Profile and Technical qualifications of key personnel with evidence of experiences on similar jobs. Evidence of Registration with Relevant Professional Bodies (including Architects, Civil Engineers, and Quantity Surveyors etc.) is mandatory for Construction Works.
- (vii) Detailed Company Profile evidencing its core business and years of experience; relevant experience in assignments of similar nature, references that can attest to successful completion, key personnel available for the assignment, and any other information that may show the Consultant's ability to carry out the assignment satisfactorily. (Consultancy Services).
- (ix) Verifiable list of similar jobs successfully executed in the last three years including Letters of Award of Contracts, Project Costs, Job Completion Certificates and Payments (please provide contact addresses of the Clients).
- (x) Evidence of Financial Capability to execute the Projects (Bank Guarantees from reputable banks will form part of the evaluation criteria) and prove of annual turnover of N200,000,000 (Two hundred million Naira only); and

(xi) A sworn affidavit confirming that all information presented and attached are true and correct of the company and that no officer of the Federal Ministry of Education is a former or present Director, Shareholder or has any pecuniary interest in the bidder.

(5) Submission Requirements:

Compiled proposals (two sets of hard copy) shall be submitted in a sealed tamper proof envelope and labelled "Pre-Qualification (Works)" and "Pre-Qualification (Consultancy Services)", The "Project Name" and Lot No. at the Top Right Hand Corner of the Envelope and Company names should also be written at the reverse side of the envelope and addressed to:

**The Secretary, Ministerial Tenders Board,
Federal Ministry of Education
Federal Secretariat Complex, Phase III, Abuja.**

(ii) The documents should be deposited in the Tender Boxes in front of the Office of the Director, Procurement, Room 3.10, 3rd Floor, FME, Federal Secretariat Complex, Phase III, Abuja. Closing time for all submissions is **on or before Monday, 9th March, 2015 at 12.00noon prompt**. Late submissions shall not be entertained.

Opening:

Opening of the received documents will commence immediately after the closing **on** Monday, 9th March, 2015 at 12.00noon prompt for Works and Consultancy Services at the Ministry's Conference Hall, 2nd Floor. All Contractors/ Service Providers and/or their Representatives, Relevant Professional Bodies and NGOs are invited to witness the public opening exercise accordingly.

(7) Please Note That:

(i) A post review of Procurement Documentation may be carried out where Contractors and Service Providers may be required to present the original copies of their CAC, VAT, PENCOR, TAX, ITF, FRCN, NSITF Certificates and may thereafter refer any/all to the relevant Security Agencies, Corporate Affairs Commission, Federal Inland Revenue Services (FIRS), National Pension Commission and other relevant bodies for verification.

(ii) The Federal Ministry of Education reserves the right to reject any or all the submissions that do not meet up with the requirements as specified.

Signed
Permanent Secretary
Federal Ministry of Education